

**From:** [Hilty, Michael](#)  
**To:** [Miller, Natascha](#); [Byram, Katra](#)  
**Cc:** [Lam, Pok-Sang](#); [Vankeerbergen, Bernadette](#); [Steele, Rachel](#); [Cody, Emily](#)  
**Subject:** German 2254.02  
**Date:** Monday, October 25, 2021 4:21:00 PM  
**Attachments:** [image001.png](#)

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Good afternoon,

On Monday, October 25<sup>th</sup>, the Assessment Panel of the ASC Curriculum Committee reviewed a distance learning proposal for German 2254.02.

The Panel did not vote on the proposal as they'd like the following points addressed:

- The Panel did not find sufficient evidence that the course will meet the required 9 hours of instruction to meet the 3 credit hour standard. The Distance Approval Cover Sheet only shows, at max, 6.5 hours of instruction. They request that additional information be provided to show how the course will meet the required 9 hours of weekly instruction.
- The Panel recommends reaching out to the ASC Office of Distance Education and meeting with an instructional designer. For more information and how to schedule a consultation, please visit the ASC Office of Distance Education website at: <https://ascode.osu.edu/consultation>.
- The Panel requests additional information surrounding the course assignments. They could not find any information about the Quizzes, Discussions or Weekly Assignments and ask for an expansion upon what is currently there for the Essays and Final Project.
- The Panel asks that the Goals and ELOs for the new GE Foundation: Literature, Visual and Performing Arts be added to the syllabus, as this course has an effective date of AU22. The Goals and ELOs for the new GE can be found on the Office of Academic Affairs website at: <https://oaa.osu.edu/ohio-state-ge-program>
- The Panel would like clarification about the Insight Assignments found in the course calendar (such as on Week 3) as they do not see them described elsewhere within the course syllabus.

I will return German 2254.02 to the departmental queue via curriculum.osu.edu in order to address the Panel's requests.

Should you have any questions about the feedback of the Panel, please feel free to contact Pok-Sang Lam (faculty Chair of the Assessment Panel; cc'd on this e-mail), or me.

Best,  
Michael



**Michael Hilty**

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